



Job Opening

Mennonite Community Services of Southern Ontario (MCS) is a not-for-profit charity providing services to newcomers and the community. MCS is owned by several area Mennonite Churches who elect delegates to serve on the board of directors. MCS seeks to faithfully link resources with needs through its programs of Settlement, Employment, FESPA, Radio and Thrift Store.

Interested candidates should **submit a cover letter and a resume**, to:

Mennonite Community Services
Attention: Human Resources
16 Talbot Street East
Aylmer, ON N5H 1H4

Phone: 226-544-0380
Email: hr@mcson.org

Job Title:	Radio Support (Temporary term) – Dependent on Canada Summer Jobs Grant
Starting Date:	May 2026
Hours:	30 hours per week
Wage:	\$17.60 per hour
Job Summary:	The Radio Support - Summer Position will assist in the coordination and operation of radio services for MCS. This position will also work cooperatively with community partners to meet the needs of clients and listeners.
Job Duties:	<ul style="list-style-type: none"> • Create and record interesting content and radio programming (youth programming, Check It In, Check It Out programs, rejoice devotional) in either English or Low German language, if able • Research, review and add music to the music directory • Edit audio tracks including advertisements and announcements • Other duties as assigned
Core Requirements:	<ul style="list-style-type: none"> • Strong organizational skills • Effective time management skills • Excellent oral and written communication • Good Microsoft Office skills • Commitment to Jesus centred faith and non-violent peacemaking
Requirements and Qualifications:	<ul style="list-style-type: none"> • OSSD or Post Secondary education (currently enrolled or completed) • Able to sit/mouse/screenwork for long periods of time • Appreciation for the Low German language, people, and culture an asset • Ability to speak Low German language an asset but not required • Police check for the vulnerable person sector required upon hire at applicants' expense <p>Must be willing to adhere to all health and safety protocols required by Public Health.</p>
<p>Only suitable applicants will be asked to complete an application or be invited for an interview. Artificial Intelligence (AI) is not used in the review of resumes or applications. MCS is an equal opportunity employer that is committed to inclusive, barrier-free recruitment and selection processes. We welcome applications from all qualified persons. If you require accommodations, please notify us and we will work with you to meet your needs.</p>	