



Job Opening

Mennonite Community Services of Southern Ontario (MCS) is a not-for-profit charity providing services to newcomers and the community. MCS is owned by several area Mennonite Churches who elect delegates to serve on the board of directors. MCS seeks to link resources with needs through its programs of Settlement, Employment, FESPA, Radio and Thrift Store.

Interested candidates should submit a **cover letter** together with a **resume** to:

Mennonite Community Services
 Attention: Human Resources
 16 Talbot Street East
 Aylmer, ON N5H 1H4

Phone: 226-544-0380
 Email: hr@mcson.org

Job Title:	Retail Supervisor (Existing Position) MCS Thrift @ Straffordville
Starting Date:	March 2026 1 year contract with possibility of extension
Hours:	37.5 hours per week. Days, Evenings and Saturdays
Wage:	\$20+ Depending on experience, plus benefits
Job Summary:	The Retail Supervisor, in combination with the supervisors of MCS Thrift @ Aylmer, will provide leadership to volunteers to ensure customer satisfaction and overall thrift store success.
Job Duties:	<ul style="list-style-type: none"> • Oversee day-to-day operations of retail floor and volunteers • Schedule and create attractive, effective and accessible displays within the store • Train volunteers in operational tasks such as daily cleaning and stocking • Operate cash drawer and all payment methods • Balance daily payment transactions, including cash reconciliation • Resolve customer complaints in a polite and professional manner • Perform other tasks as requested
Core Requirements:	<ul style="list-style-type: none"> • Relevant retail and customer service skills and experience • Relevant supervisory experience • Strong leadership skills • Strong problem-solving skills • Commitment to Jesus centred faith and non-violent peacemaking
Requirements and Qualifications:	<ul style="list-style-type: none"> • Gr 12 Secondary School Diploma • 1-year minimum supervisory experience • Effective organizational and time management skills • Excellent oral and written communication • Willingness to work regularly scheduled evenings and Saturdays • Able to stand and walk for long periods of time • Ability to lift up to 30 lbs. and exert 11 to 25 lbs. of force frequently • Ability to speak Low German language an asset but not required • Police check required upon hire at applicants' expense

Only suitable applicants will be asked to complete an application or be invited for an interview. We welcome applications from all qualified persons.

Artificial Intelligence (AI) is not used in the review of resumes or applications.

MCS is an equal opportunity employer that is committed to inclusive, barrier-free recruitment and selection processes. If you require accommodations, please notify us and we will work with you to meet your needs.