



# Job Opening

Mennonite Community Services of Southern Ontario (MCS) is a Christian charity providing services to newcomers and the community. MCS is owned by several area Mennonite Churches who elect delegates to serve on the board of directors. MCS seeks to faithfully link resources with needs through its programs of Settlement, Employment, FESPA, Radio and Thrift Store.

Interested candidates should submit a **cover letter** and a **resume** to:

Mennonite Community Services  
Attention: Human Resources  
16 Talbot Street East  
Aylmer, ON N5H 1H4

Phone: 226-544-0380  
Email: [hr@mcsn.org](mailto:hr@mcsn.org)

<b>Job Title:</b>	Adult Literacy & Life Skills Teacher (Contract Position) (Seasonal)
<b>Starting Date:</b>	October 14, 2025
<b>Hours:</b>	Approximately 20 hours per week – 20 weeks per year during October to March
<b>Wage:</b>	Approximately \$605 per week
<b>Job Summary:</b>	The adult literacy & life skills teacher will be responsible for teaching English literacy and life skills to newcomer women. The class is primarily Low German speaking women.
<b>Job Duties:</b>	<ul style="list-style-type: none"> <li>• Design and deliver lesson plans that include activities to improve English language skills - reading, writing, speaking, grammar, comprehension</li> <li>• Create a supportive and engaging environment for newcomer women</li> <li>• Evaluate student progress through assignments and observations</li> <li>• Maintain a supply of resource materials</li> <li>• Other related duties as assigned</li> </ul>
<b>Requirements and Qualifications:</b>	<ul style="list-style-type: none"> <li>• 3 years experience teaching and/or working with families</li> <li>• Post Secondary education in Education or, at minimum, Grade 12 diploma or equivalent</li> <li>• Excellent oral and written communication</li> <li>• Excellent interpersonal skills</li> <li>• Good Microsoft Office skills</li> <li>• Able to sit/stand/walk/speak for long periods of time</li> <li>• Appreciation for the Low German language, people, and culture</li> <li>• Police check for the vulnerable person sector required upon hire at applicants' expense</li> <li>• Commitment to Jesus centred faith and non-violent peacemaking</li> </ul> <p>Must be willing to adhere to all health and safety protocols required by Public Health.</p>

Only suitable applicants will be asked to complete an application or be invited for an interview.

Artificial Intelligence (AI) is not used in the review of resumes or applications.

MCS is an equal opportunity employer that is committed to inclusive, barrier-free recruitment and selection processes.

We welcome applications from all qualified persons.

If you require accommodations, please notify us and we will work with you to meet your needs.