



# Job Opening

Mennonite Community Services (MCS) is a not for profit charity providing services to newcomers and the community. MCS is owned by several area Mennonite Churches who send delegates to serve on the board of directors. MCS seeks to link resources with needs through its programs of Settlement, Employment, FESPA, Radio and Thrift Store.

Interested candidates should submit a **cover letter** together with a **resume** to:

Mennonite Community Services  
 Attention: HR Manager  
 16 Talbot Street East  
 Aylmer, ON N5H 1H4

Phone: 226-544-0380  
 Email: [hr@mcsn.org](mailto:hr@mcsn.org)

<b>Job Title:</b>	<b>Retail Associate – Summer Position</b>
<b>Starting Date:</b>	May 15, 2023
<b>Hours:</b>	Full Time. Days, Evenings, Saturday
<b>Wage:</b>	\$15.50 per hour
<b>Job Summary:</b>	The Retail Associate position is offered exclusively under the <b>Canada Summer Jobs</b> Grant for those under age 29. The position is for youth looking for experience and connections related to thrift, retail, and business skills.
<b>Job Duties:</b>	<ul style="list-style-type: none"> <li>• Work in cooperation with staff and volunteers</li> <li>• Create interesting and effective store and window displays</li> <li>• Operate computerized point of sale system</li> <li>• Assist with store opening and closing activities</li> <li>• Stock and restock shelves as needed</li> <li>• Learn and seek innovative upcycling and waste reduction solutions</li> </ul>
<b>Core Requirements:</b>	<ul style="list-style-type: none"> <li>• Retail and customer service experience;</li> <li>• Basic computer skills;</li> <li>• Excellent interpersonal skills;</li> <li>• Commitment to Christian faith and non-violent peacemaking.</li> </ul>
<b>Requirements and Qualifications:</b>	<ul style="list-style-type: none"> <li>• Strong organizational skills;</li> <li>• Excellent oral and written communication;</li> <li>• Effective time management skills;</li> <li>• Ability to lift up to 30 lbs, and exert 11-25 lbs of force regularly</li> <li>• Walking/standing for extended periods of time</li> <li>• Willingness to work some evenings and Saturdays</li> <li>• Police check for the vulnerable person sector required upon hire at applicants expense</li> </ul> <p>Must be willing to adhere to health and safety protocols including any related to COVID-19.</p>

Only suitable applicants will be asked to complete an application or be invited for an interview.

Note: This position is dependant upon funding by Canada Summer Jobs