



Mennonite Community Services of Southern Ontario
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Mennonite Community Services - Executive Director Search

Mennonite Community Services is seeking an Executive Director that supports its Mission and Vision and is prepared to build on a strong reputation of serving our community; delivering excellent service, building community connections, and leading the organization to capitalize on new opportunities.

Mennonite Community Services is a Christian charity that provides settlement programs and services for newcomers to Canada in Aylmer and area. As a “one-stop shop”, programs and services at Mennonite Community Services include settlement, immigration referrals, employment, language and other life skills training. MCS also owns a thrift store and a small Low German radio station.

Reporting to the Board of Directors, the successful candidate will lead the development and implementation of the strategic vision and policies, guide the long-term development and financial sustainability of Mennonite Community Services, and provide operational leadership. The Executive Director, in collaboration with various government funders oversees services to newcomers, and manages Mennonite Community Services staff and resources. He/she will lead a leadership team and work with partners and stakeholders to strengthen the capacity of the organization to respond to the needs of newcomers in southern Ontario.

The ideal candidate brings successful experience in a senior leadership role within a not-for-profit, service provider organization. We are seeking a mature, experienced candidate who has knowledge of settlement programming, and who possesses the following education, skills and experience:

- Extensive knowledge of and experience in a not-for-profit/charity environment;
- A minimum of 3 years of senior level management/leadership experience at a similar sized organization;
- Identify with and support Anabaptist theology and must have a clear Christian faith and be actively involved in a Christian faith community
- Relevant post-secondary degree and/or related experience; an equivalent combination of education and experience will be considered;
- Proven strategic planning skills; demonstrated ability to connect vision, mission and strategic goals and develop the work plan to achieve them;
- Ability to represent MCS in the community and advocate on its behalf
- Experience with management and leadership of staff and contracted resources;
- Excellent time and project management skills;
- Experience articulating Low German culture and norms to community agencies
- Skills in financial management, human resource planning and non-profit governance;

- Understanding and acceptance of theological diversity within the Mennonite Community with the ability to communicate them in clear theological terms;
- Experience in policy and program development, including the ability to guide and implement program policy and decisions;
- Excellent communication skills including public speaking at functions and meetings;
- Excellent writing ability, including funding applications/proposals, and reports;
- Effective relationship management with funders, diverse partners and stakeholders;
- Proficiency with MS Office Suite of products.

Application Details:

This is a full time position with compensation based upon qualifications and experience.

A police check will be required prior to the interview.

Interested candidates should **email** their cover letter and resume to the Executive Director Search Team. Email HR@mcson.org

Submissions will be received no later than **Monday, January 23, 2021**.

Interviews are expected to be held beginning of February.

Thank you for your interest in our organization. Only shortlisted candidates will be contacted.

For further information about the organization please visit our website: www.mcson.org